

# Shaw Wood Academy

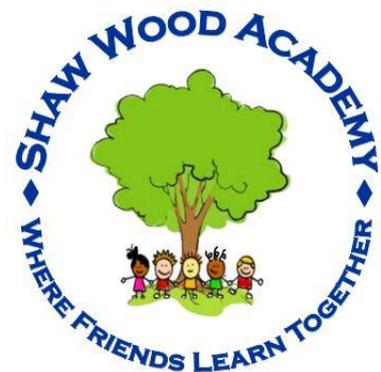
Where Friends Learn Together & Everyone Matters

**Executive Headteacher: Mrs J Campbell**

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27<sup>th</sup> November 2018

Dear Parent

## **PROPOSED YEAR 4 VISIT TO INGESTRE HALL**

**FRIDAY 17<sup>th</sup> MAY – SUNDAY 19<sup>th</sup> MAY 2019**

Following the success of our previous residential school trips in past years, we are delighted to offer the same opportunity to our year 4 children. Ingestre Hall is a residential arts educational venue. It offers bespoke 'Arts' based courses consisting of music, drama, dance, art, radio, animation and film making.

Before we book the visit we need to find out whether there would be sufficient children for the trip to run, as the school is unable to support the cost of the visit. The trip is provisionally booked for Friday 17<sup>th</sup> May 2019 returning home on the afternoon of Sunday 19<sup>th</sup> May 2019. The trip will include:

- Transport to and from Ingestre Hall , Stafford by coach
- Full board and accommodation for 2 nights at Ingestre Hall
- Workshops delivered by professional tutors which will include music, art, dance, drama, film making and animation

The cost of the trip is **£165** per child. As school is unable to support the cost of this visit we hope that offering a payment plan may help families to budget. If your child is eligible for free school meals, whether or not they are taken, and your eligibility is recorded by the Local Authority, the school may be in a position to offer a small subsidy on the cost of some visits.

**Below is the payment schedule for the visit:**

<b>Payment:</b>	<b>Date to be received by school:</b>
Friday 14 <sup>th</sup> December 2018	£20.00
Friday 25 <sup>th</sup> January 2019	£20.00
Friday 22 <sup>nd</sup> February 2019	£40.00
Friday 22 <sup>nd</sup> March 2019	£40.00
Friday 3 <sup>rd</sup> May 2019	£45.00
<b>Total</b>	<b>£165.00</b>

We are required to carry out a detailed risk assessment for every school visit and we reserve the right to refuse to take children who might affect the safety of this visit.

Please fill in the reply slip below if you would like your child to go on this visit

and return to school by Monday 3<sup>rd</sup> December.

Yours faithfully

Mrs J Campbell  
Executive Headteacher

**Year 4 Overnight visit to Ingestre Hall - Staffordshire**

I would like my child \_\_\_\_\_ (name of child) in class  
\_\_\_\_\_ to attend the overnight visit to Ingestre Hall, Staffordshire on Friday 17th  
May 2019. I understand my child will travel by coach, stay in the hall overnight for 2 nights, attend  
the workshops at Ingestre Hall and return home on the afternoon of Sunday 19<sup>th</sup> May 2019.

I understand that without payment, my child will not be able to keep their place on the visit.

Signed \_\_\_\_\_ (Person with Parental Responsibility)

Print Name \_\_\_\_\_ (Person with Parental Responsibility)