

Shaw Wood Academy

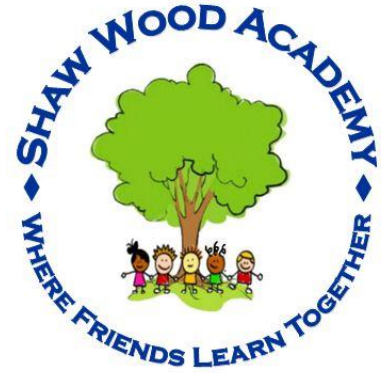
Where Friends Learn Together & Everyone Matters

Executive Headteacher: Mrs J Campbell

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28th September 2017

Dear Parent

Year 4 & Year 5 Ingestre Hall - Staffordshire 2018

Following the success of our previous residential school trips in past years we are delighted to offer the same opportunity to our year 4 and 5 children.

The trip is provisionally booked for Friday 11th May 2018 returning home on the afternoon of Sunday 13th May 2018. The trip will include:

- Transport to and from Ingestre Hall , Stafford by coach
- Full board and accommodation for 2 nights at Ingestre Hall
- Workshops at the hall including Music, Art, Dance, Drama , Film making and Animation

We have negotiated a great deal with the travel company. School will also subsidise the trip by approximately £1100 so the cost of the trip will be £135 per child.

For us to fully reserve our workshops and hall booking, we will need a £20 deposit from you by Friday 13th October 2017. Please be aware there are only 60 places on this trip and it will be on a **first come first served basis**. The deal is so good we didn't want to miss out!

We ask that payments are received in school by:

| Payment: | Date to be received by school: |
|---------------------------------------|--------------------------------|
| Friday 13 th October 2017 | £ 20.00 |
| Friday 15 th December 2017 | £ 30.00 |
| Friday 23 th February 2018 | £ 30.00 |
| Friday 23 rd March 2018 | £ 30.00 |
| Friday 20 th April 2018 | £ 25.00 |
| Total | £135.00 |

We are required to carry out a detailed risk assessment for every school visit and we reserve the right to refuse to take children who might affect the safety of this visit. If your child is entitled to Free School Meals, the school may be in a position to offer a subsidy on the cost of the visit. Please contact the school office for further details.

Yours faithfully

Mrs J Campbell
Executive Headteacher

Y4 and Y5 Overnight visit to Ingestre Hall - Staffordshire

I would like my child _____ (name of child) in class _____ to attend the overnight visit to Ingestre Hall, Staffordshire on Friday 11th May 2018. I understand my child will travel by coach, stay in the hall overnight for 2 nights, attend the workshops at Ingestre Hall and return home on the afternoon of Sunday 13th May 2018.

My child is entitled to Free School Meals therefore, I would like to order my child a free packed lunch provided by school

I will provide my child with a packed lunch from home

Signed _____ (Person with Parental Responsibility)

Print Name _____ (Person with Parental Responsibility)