

# Shaw Wood Academy

INSPIRE-DISCOVER-CHALLENGE

**Executive Headteacher: Mrs J Campbell**

Mere Lane, Armthorpe, Doncaster, DN3 2DG

Tel: 01302 831307 Fax: 01302 832007

Email: admin@shawwood.doncaster.sch.uk



20<sup>th</sup> May 2020

Dear Parent/Carer

Over the remaining 10 days of this half term we will be working hard to make school as safe as it is practical to do. This will include:

- Setting classrooms up so that there are tables for no more than 10 children
- Removing all but essential educational equipment to reduce cross contamination risk as far as possible
- Determining which teachers and which teaching assistants will support the various groups throughout school. **It is important to note that your child may not be taught by their usual teacher.**
- Maximising hygiene facilities for children and staff
- Providing training for staff as we establish new policies, timetables and restrict movement around school as much as is practically possible
- Creating zoned areas outside so that playtimes and dinner times follow social distancing rules
- Working with our catering and lunchtime supervisor staff to ensure that children eat separately in designated classroom areas.
- Establishing a room in school where children who may become ill can be taken and supervised until parents are able to collect them.

We totally understand that many parents are undecided as to whether children should return to school or not because it simply is not possible to guarantee their safety. Whatever your decision we will support you. For those that decide not to send children to school we will ensure that learning packs remain available every Monday from Monday 1<sup>st</sup> June until Monday 13<sup>th</sup> July. School will close for the summer on Friday 17<sup>th</sup> July.

We hope everyone understands however that, because of the amount of planning and preparation necessary, we do need advance notice if you want your child to come to school.

**If you would like a place for your child on the week beginning Monday 1<sup>st</sup> June you will need to notify us no later than Friday 22<sup>nd</sup> May.**

Parents will be able to book places for children after this date but booking will only be open on a Friday and a full week's notice will need to be given to enable us to adjust staffing levels and classrooms to meet demand.

It will not be practical for us to have all the children that have requested a place back to school at the same time and on the same day. The timetable for the first week is set out below and will enable us to safely receive children in the morning and dismiss them in the afternoon. I will write to all parents with the exact timetable for the various year groups when I know how many children in each year group are returning.

For the first week only, this may mean that you are a key worker but your child may not be able to come into school for the full week. For example, if you are a key worker and your child is in Year 6 you will not be able to send him or her on the first day. Your child will become part of the Year 6 group and will come to school with their year group.



Below is an outline of which groups we will take in over the week until routines are established. Details of who your child's teacher will be and what time they should come to school will be sent to parents when we have definite numbers.

Date	Children in School	Home Learning
Monday 1 <sup>st</sup> June	Children of key workers that have informed us that they want a place in <b><u>school no later than Friday 22<sup>nd</sup> May and in Years 2,3,4 and 5 only</u></b> will return to school.	Home learning packs for children in all year groups will be available on the Key Stage 1 playground using the same systems that has been in place throughout the lockdown.
Tuesday 2 <sup>nd</sup> June	Children in Year 6 - including those of key workers - will return to school	
Wednesday 3 <sup>rd</sup> June	Children in Year 1 – including those of key workers - will return to school	
Thursday 4 <sup>th</sup> June	Children in Reception - including those of key workers and children of nursery age who have parents that are key workers – will return to school	
Friday 5 <sup>th</sup> June	All children that have booked a place will have returned to school. <b>School will close at 12 noon every Friday for the remainder of this school year so that all areas can be deep cleaned and learning packs for those children not in school can be produced for the following Monday</b>	

We have worked hard to plan for a successful opening of Shaw Wood. The new systems and practices that we have put in place will be constantly reviewed to ensure maximum safety for children, their families and staff. We hope families will understand therefore that changes to timetables etc may be necessary as we move forward.

As always your support is very much appreciated and we send our best wishes to all our families at this very difficult time.

Take care everyone

Jo Campbell  
Executive Headteacher

