

Shaw Wood Academy

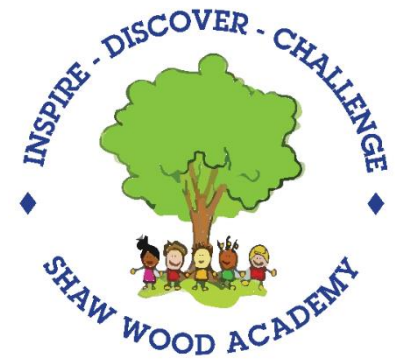
INSPIRE-DISCOVER-CHALLENGE

Executive Headteacher: Mrs J Campbell

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26th August 2020

Dear Parent

The staff at Shaw Wood are very much looking forward to seeing the children back in school on 1st September. We understand that some parents and children alike may have some anxieties about returning to school. Obviously, we want to ensure that the children return to school in the safest way possible and that parents are aware of the new procedures that have been put in place:

A comprehensive risk assessment is available on the school website from Friday for all parents to access and read.

All children will be returning to their class teacher from last year, with the exception of Mrs Short's class who will be taught by Mrs Hackney. Start and finish times will be staggered, the details of when your child should arrive and leave school is detailed below. All children will be met on the playground by their teacher and taken into school. Please ensure that you adhere to these times to reduce congestion around the outside of school and that all children and your families walk to school in line with social distancing, following government guidance.

Year group	Start time	Finish time	Finish time on Friday
Reception/Nursery – returning to Miss McGeachie	8.40	2.40	11.40
Year 1 – returning to Mrs Hodgkinson and Miss McKay	8.50	2.50	11.50
Year 2 – returning to Miss Horsfield and Miss Gibson	9.00	3.00	12.00
Year 3 – returning to Mr Penno and Miss Carter	8.40	2.40	11.40
Year 4 – returning to Miss Kelly and Mrs Hackney	8.45	2.45	11.45
Year 5 – returning to Miss Wood and Miss Hornsby	8.50	2.50	11.50
Year 6 – returning to Mrs Taylor/Mrs Scoffield, Mr McMahan, Mr Parkinson	9.00	3.00	12.00

Children will remain with their classmates throughout the school day, including break times and lunch times. There will be no mixing of classes at any time during the day, to ensure that this is possible both break times and lunch times will be staggered.

Children will continue to have PE sessions with their class, which will be taught outdoors. Children will need to bring their PE kit on their usual PE day. Please ensure that only other essential equipment is brought in to school, such as water bottles, packed lunch.

Please turn overleaf for further important information.



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We have taken the difficult decision to not allow reading books to be taken home from school for the first four weeks. This is to reduce the amount of equipment going in and out of school. Once the children are settled into their new class, we will look at developing systems to make it possible for reading books to be safely sent home. Please encourage your child to read or share any books they may have at home in the meantime.

We would like to remind parents that school will close early each Friday for at least September. This will enable preparation and planning to be completed and also to give additional time for thorough cleaning. Please see the table above for your child's finish time on a Friday.

On Friday 25th September school will close for a full day. This will enable the full changeover of materials, books, etc between classrooms which would usually be completed in the summer holiday. From Monday 28th September children will be with the teacher that they will remain with for the rest of the year.

Parents can be confident that we are working hard to put systems in place that will enable our before and after school provision to re-open as soon as possible. We will update parents with arrangements with the re-opening of Explorers in due course.

Although school will seem different at first, new routines will quickly become established and with the continued support of all our families, we will continue to maintain a thriving, happy and excellent school.

Yours faithfully

Jo Campbell
Executive Headteacher