

LUNCHTIME LEADER - PERSON SPECIFICATION

JOB REQUIREMENTS	Essential	Desirable	How Assessed
Qualifications and Experience			
Current First Aid certificate		✓	Certificates
Previous experience of working with children.	✓		Application, References
Experience of working as part of a team to achieve objectives		✓	Application, References
Education and Training			
Good standard of written English	✓		Application
Ability to communicate effectively in English	✓		Application/ Interview
Skills, knowledge and abilities			
Good communication skills	✓		Interview
Ability to have positive interactions with children of all ages	✓		Task
Ability to work with children from a wide range of social and cultural backgrounds	✓		Application/ Task/References
Ability to help children resolve conflicts constructively	✓		Interview
Ability to deal in a calm and confident manner with behavioural issues	✓		Interview
Ability to use own initiative to deal effectively with minor accidents, injuries and other incidents involving children	✓		Application/ Interview
Able to maintain confidentiality at all times about school issues, within school and in the wider community	✓		Application/ Interview
Knowledge and understanding of Health & Safety standards within a school setting, particularly security		✓	Application/ Interview
Ability to record clear and accurate incident/accident reports	✓		Application
Other Job Specific Requirements			
A willingness to promote the ethos of the school	✓		Interview
Commitment to the School Equal Opportunities Policy and Acceptance of their responsibility for its practical application.	✓		Interview
Commitment to understand and comply with the requirements of the Health and Safety at Work Act 1974.	✓		Interview
A willingness to undertake further training and development within the role	✓		Application/ Interview/ References
Safeguarding			
Good understanding of the importance of safeguarding	✓		Application/ Interview
Ability to promote the culture of safeguarding across the school	✓		Interview